University of Minnesota
FAX 612/626-0366

FUEL BOILERPLATE

Each bid must be a specific price. Do not bid percentages.

All prices bid must be for delivery into University tanks, FOB destination, pre-paid, unless otherwise specified.

Do **NOT** include any tax in the quote. Applicable taxes will be paid, but are not part of this bid.

Per gallon price is to be gross volume.

All fuels bid must meet the requirements of Minnesota Statutes, Chapter 296.

This contract will be awarded on a cost plus mark-up basis with the lowest average price (calculated using the dates listed below) taken into consideration. Any price movement in this contract will occur in direct proportion to your cost. Your mark-up to remain firm for this contract period.

If you are awarded the contract, YOU WILL BE REQUIRED TO SUBMIT PROOF OF YOUR COST WITH EACH INVOICE. Failure to do so may result in cancellation of the contract.

YOU MUST INCLUDE WITH YOUR BID A SAMPLE OF THE DOCUMENT YOUR PROPOSE TO SUBMIT AS PROOF OF YOUR COST. If you do not include such a sample, your bid may not be considered.

SAMPLE PROOF OF COST ATTACHED YES ☐ NO ☐

Item	**Date**	**Your Cost**	Plus Mark-up in Cents (Not Percent) to remain firm for the contract period. (Include any transportation charges or any other charges applicable except taxes.)	**Price to U of M**
			$	

PLEASE INDICATE YOUR SUPPLIER _____

Indicate whether delivery will be made via transport or tankwagon _____

Indicate any additional discount for prompt payment _____

The University reserves the right to cancel the contract with 30 days written notice.

Print/Type Last Name _____

Signature _____